

**HARYANA STATE AGRICULTURAL MARKETING BOARD (HSAMB)
MANDI BHAWAN, C-6, SEC-6, PANCHKULA, HARYANA- 134109 (INDIA)**

Online bids are hereby invited on International Competitive Bidding (ICB) basis for the following work:-

Name of work: “Selection and Appointment of a Project Management Agency (PMA) for providing Consultancy Services for Planning, Development, Marketing, Management and Implementation of India International Horticulture Market (IIHM) at Ganaur (Sonepat)”

The HSAMB has adopted a single stage two steps system (collectively the “Selection Process”) for evaluating the Proposals comprising technical and financial bids to be submitted in two parts. Technical Proposal shall be submitted physically in hard copy as well as in soft copy as per Clause 2.14.10 and Clause 2.14.11 of RFP respectively. Financial Proposal shall be submitted online only.

Estimated Cost	Earnest Money Deposit (EMD)	Document Fees	E-service Fees	Downloading of Tender Document	Online bid preparation / hash Submission Date & Time	Opening of Technical Proposal
Rs. 500 Crore (Approx)	Rs. 10 Lakh	Rs. 50,000/-	Rs. 1,000/-	24-06-2016 (from 1300 hrs. IST) to 10.08.2016 (upto 1700 Hrs. IST).	From 25-07-2016 to 11-08-2016 till 1230 hours.	11-08-2016 at 1430 hours.

* the words "Bid/s" and "Proposal/s" are being used interchangeably in this Notice.

1. Tender documents can be downloaded online from the Portal: <http://haryanaeprocurement.gov.in> by the Applicants registered on the Portal.
2. As the Proposals are to be submitted online and are required to be digitally signed, the Applicants are advised to obtain Digital Signature Certificate (DSC) at the earliest. For obtaining Digital Certificate, the Applicants should follow Point No.- 3 under “Annexure-A” Conditions of e-tendering.

3. Key Dates

Sr. No.	HSAMB Stage	Applicant Stage	Start Date and Time	Expiry Date and Time
1	Release of Tender document	-	24-06-2016 (from 1300 hrs. IST)	10-08-2016 (upto 1700 hrs. IST)
2	-	Downloading of Tender Document & Payment of	24-06-2016 (from 1300 hrs.	10-08-2016 (upto 1700 hrs.

		Tender Document fees	IST)	IST)
3	-	Days for Queries	24-06-2016 (from 1300 hrs. IST)	07-07-2016 till 1700 hours.
4	Pre-Proposal Conference, at Haryana Bhawan, Copurnicus Marg, Mandi House, New Delhi – 110001	-	11-07-2016 at 1330 hours.	-
5	HSAMB's response to queries latest by	-	-	22-07-2016 till 1700 hours
6	-	Online Bid Preparation, Hash Submission & Earnest Money Deposit	25-07-2016 (from 1100 hours)	11-08-2016 till 1230 hours
7		Manual Submission of Technical Proposal	25-07-2016 (from 1100 hours)	11-08-2016 till 1230 hours
8	Opening of Technical Proposal	-	11-08-2016 at 1430 hours.	-
9	Eligibility criteria evaluation	-	11-08-2016	To be notified later.
10	Technical Presentation	-	To be notified later.	
11	Declaration of eligible / qualified Applicants		To be notified later.	
12	Opening of Financial Proposal / Price-Bid	-	To be notified later.	

(a) The complete Tender documents can be viewed / downloaded from official portal of HSAMB i.e. <http://hsamb.gov.in> and <https://hsamb.haryanaeprocurement.gov.in> from 24.06.2016 (1300 hours IST) to 10.08.2016 (upto 1700 Hrs. IST). Bid must be submitted online at <http://hsamb.haryanaeprocurement.gov.in> on or before 11.08.2016 (upto 1230 hours IST). Proposals received online shall be opened on 11.08.2016 (at 1430 hours IST). Bids submitted through any other mode shall not be entertained.

- (b) To participate in bidding, EMD of Rs. 10.00 lakh (Rupees ten lakh only), document fee of Rs. 50,000/- (Rupees fifty thousand only) and E-service fees of Rs. 1,000/- (Rupees one thousand only) shall be paid online by the Applicant to HSAMB through RTGS/NEFT in favour of Executive Engineer (E), HSAM Board, Panchkula Account No. 004301031318, IFSC Code – ICIC0000043, MICR Code 160229002 in ICICI Bank at Showroom no. 6, Sec – 11, Panchkula, Haryana.
- (c) The details of payment of EMD, document fee and E-service fees through RTGS/NEFT in the above said manner are required to be filled at the time of Bid Preparation and Hash Submission Stage; the Applicants are required to keep these details ready beforehand.
4. The tender shall be submitted by the Applicant in the following two separate envelopes online:
- i. Technical Proposal - Envelope ‘T1’
 - ii. Financial Proposal - Envelope ‘C1’

In the first instance, the Envelop – ‘T1’ of all the Applicants containing the Technical Proposal shall be opened online. If the eligibility of Applicant is found proper, the Envelop ‘C1’ containing Financial Proposal shall be opened online in the presence of such Applicants who either themselves or through their representatives choose to be present. The Financial Proposal shall be opened only if the Applicants meet the eligibility criteria and other conditions as specified in the RFP document.

4.1 Envelope ‘T1’ – Technical Proposal Envelope

- i. **Physical Technical Envelope (Refer Clause 2.14.10 of RFP)** – The Applicant shall also submit the original copies of the following documents physically in a sealed envelope to HSAMB upto 1230 hours on the Proposal Due Date:
- (a) If applicable, Original Power of Attorney for signing the Proposal as per format at Form-4 of Appendix-I;
 - (b) If applicable, Power of Attorney for Lead Member of Consortium as per the format at Form-4A;
 - (c) If applicable, Joint Bidding Agreement for Consortium as per the format at Form-4B;

- (d) Proof of depositing the EMD of Rs. 10.00 lakh (Rupees ten lakh only) through RTGS/NEFT to “Haryana State Agricultural Marketing Board”;
- (e) Proof of depositing Rs. 50,000/- (Rupees fifty thousand only) towards cost of RFP document through RTGS/NEFT to “Haryana State Agricultural Marketing Board”;
- (f) The format for Integrity Pact (IP) to be furnished by the Applicant with the Proposal duly signed by the Authorised signatory is provided at Form 15 of Appendix-I. The said IP shall also form part of the Agreement; and
- (g) An undertaking from the person having PoA referred to in Sub. Clause-(a) above that they agree and abide by the Bid documents uploaded by HSAMB and amendments uploaded, if any; and
- (h) Original Statement of Legal Capacity as per format at Form-3 of Appendix-I.

Provided in the event, any Applicant fails to physically submit the above documents to HSAMB by the date and time specified, the Proposal of such an Applicant is liable to be rejected.

- ii. **Online Technical Envelope (Refer Clause 2.14.11 (Technical Proposal) of RFP)** - The Applicant shall submit the Technical Proposal online through e-procurement portal <http://hsamb.haryanaeprocurement.gov.in> comprising of the following documents along with supporting documents as appropriate:
 - (a) Appendix-I (Technical Proposal) including all its Forms (Form 1 to Form 15) and supporting certificates / documents;
 - (b) Proof of depositing the EMD of Rs. 10.00 lakh (Rupees ten lakh only) through RTGS/NEFT to “Haryana State Agricultural Marketing Board”;
 - (c) Proof of depositing Rs. 50,000/- (Rupees fifty thousand only) towards cost of RFP document through RTGS/NEFT to “Haryana State Agricultural Marketing Board”;
 - (d) Copy of Memorandum and Articles of Association, if the Applicant/Member of Consortium is a body corporate, and if a partnership then a copy of its partnership deed;
 - (e) Client/Employer’s certificates in support of the Eligible Assignments claimed by the Applicant as Technical Capacity and as experience of Key Personnel;

- (f) Statutory Auditor/Chartered Accountant's certificates in support of the Financial Capacity claimed by the Applicant along with the complete Audited Annual Accounts of the Applicant for the preceding 3 (three) Financial Years;
- (g) The format for Integrity Pact (IP) to be furnished by the Applicant with the Proposal duly signed by the Authorised signatory is provided at Form 15 of Appendix-I. The said IP shall also form part of the Agreement;
- (h) An undertaking from the person having PoA as per Form 4 of Appendix I that they agree and abide by the Bid documents uploaded by HSAMB and amendments uploaded, if any; and
- (i) Scanned copies of all the documents comprising the Physical Technical Envelope.

The documents listed above shall be prepared and scanned in different files (in PDF or ZIP format such that file size is not more than 10 MB) and uploaded during the online submission of Application.

4.2 Envelope 'CI' – Financial Proposal Envelope (Refer Clause 2.14.11 (Financial Proposal))

To be submitted mandatorily online- "Appendix-II (Financial Proposal) along with all its Forms (Form 1 to Form 3)".

5 Technical Presentation (Refer Clause 2.14.12 of RFP):

All Applicants as a part of their Technical Proposal submission in pursuance to this RFP, shall be essentially required to make presentations of upto 30 minutes, before opening of Financial Proposals, to demonstrate their credentials before the concerned officials of HSAMB, covering the following aspects : (a) Applicant's Introduction, major clients and its Consultancy Experience; (b) Key Personnel; (c) Methodology & Approach and Work Programme to execute the project as per the RFP/ TOR, (d) networking capacity of the Applicant to be demonstrated by way of having obtained clearances in respect of Wholesale Market Terminal/ Terminal Market Complex/ Agri-business projects of its clients; (e) Understanding & appreciation of the Trends in the agri market and agri market development nationally and internationally; and (f) showcase the minimal team of Key Personnel that would be required by it during Phase IIC, Phase IID and Phase IIE of the Consultancy. The Applicants shall also submit 3 (three) number hard copies during presentation. Based upon the quality of submissions/ presentation made,

the Applicants shall be allotted marks which shall form part of the technical score. The time and venue for the presentation shall be intimated to the Applicants by HSAMB in due course`

6 Communications

6.1 All communications or queries should be addressed to:

(1) Mr. Yoginder Singh

Superintendent Engineer (Electrical)

Haryana State Agricultural Marketing Board

Mandi Bhawan, C-6, Sec-6, Panchkula, Haryana- 134109

Phone: 0172-2585156

Mobile: 09646830699

Email: seelectpanchkula.hsamb@gmail.com

(2) Mr. Amar Singh

Chief Engineer-II

Haryana State Agricultural Marketing Board

Mandi Bhawan, C-6, Sec-6, Panchkula, Haryana- 134109

Phone: 0172-2585106

Mobile: 08968600455

Email: chiefengineertwo.hsamb@gmail.com

The **Official Website** of the HSAMB is www.hsamb.gov.in

6.2 Submission of the envelopes comprising the Technical Proposal should be addressed to:

CHIEF ADMINISTRATOR

Haryana State Agricultural Marketing Board

Mandi Bhawan, C-6, Sec-6, Panchkula, Haryana- 134109

and, should contain the following information, to be marked at the top in bold letters:

RFP Notice No. IIHM/06/2016 for "**Selection and Appointment of Project Management Agency (PMA) for providing Consultancy Services for Planning, Development, Marketing, Management and Implementation of India International Horticulture Market (IIHM) at Ganaur (Sonapat)**"

7 Pre-Proposal Conference

The date, time and venue of Pre-Proposal Conference shall be:

Date: 11.07.2016

Time: 1330 hrs. onwards

Venue: Haryana Bhawan, Copernicus Marg, Mandi House, New Delhi – 110001.

Pre-Proposal conference of the Applicants shall be convened at the designated date, time and place. Only those persons who have purchased the RFP document shall be allowed to participate in the Pre-Proposal Conference. A maximum of 3 (three) representatives of each Applicant shall be allowed to participate on production of authority letter from the Applicant.

8 Conditions

- i. Conditional tenders will not be entertained & are liable to be rejected.
- ii. The undersigned reserves the right to reject any tender or all the tenders without assigning any reason.
- iii. The tenders of those Applicants will not be opened who have not deposited the EMD of Rs. 10.00 lakh (Rupees ten lakh only), document fee of Rs. 50,000/- (Rupees fifty thousand only) and E-service fees of Rs. 1,000/- (Rupees one thousand only) to HSAMB through RTGS/NEFT in the manner specified in the RFP document.
- iv. The jurisdiction of court will be at Panchkula.
- v. The tender of the Applicant who does not satisfy the eligibility criteria in the bid documents will be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
- vi. Proposals shall be valid for 6 months from the last date for submission of Proposal i.e. Proposal Due Date. The proposal for the work shall remain open for acceptance during the proposal validity period to be reckoned from the last date for submission of Proposal. If any Applicant withdraws its proposal during the proposal validity period or modifies the terms and conditions of the proposal, such Applicant's EMD shall stand forfeited.

9 Evaluation of Proposals

HSAMB shall download/ open the Technical Proposals received both online and physically at 1430 hours on the Proposal Due Date, in the presence of the Applicants who choose to attend. The Technical Proposal of only those Applicants shall be opened online who have deposited the EMD of Rs. 10.00 lakh to HSAMB and in respect of whom documents listed at Clause 2.14.10 of the RFP have been received physically by HSAMB on or before the time specified in the RFP. Technical Proposals of those Applicants who have not submitted their Proposal online, shall not be considered for opening and evaluation.

10 Disclaimer

The Applicant must read all the instructions in the RFP and submit the same accordingly.

ANNEXURE-A
CONDITIONS OF E-TENDERING

Instructions to Applicants on Electronic Tendering

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of Applicants on E-tendering Portal:-

All the Applicants intending to participate in the tenders processed online, are required to get registered on the Electronic Tendering System on the Portal <http://hsamb.haryanaeprocurement.gov.in>. For more details, please see the information on the Registration info link on the home page.

2. Obtaining a Digital Certificate:

2.1 The Proposals submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the Applicant bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Notary Public / Chartered Accountant / Any Gazetted Officer whose stamp carrying emblem of Ashoka. Only upon the receipt of the required documents, a digital certificate can be issued.

2.3 The Applicants may obtain Class-II digital certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from:

M/s NexTenders (India) Pvt. Ltd.
YUCHIT, Juhu Tara Road,
Mumbai – 400049
Email: Chandigarh@nextenders.com or

NexTenders (India) Pvt. Ltd.
SCO-9, Sector-16, Panchkula,
Haryana-134109

Tel. No. 0172-2582009
Email: chandigarh@nextenders.com.

2.4 Proposal for a particular tender may be submitted online using the digital certificate, which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (be it due to virus attack, hardware

problem, operating system or any other problem), he will not be able to submit the bid online. Hence, the users are advised to keep a back up of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).

2.5 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in HSAMB tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.6In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.7The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3 Payment of Tender document fees:

For purchasing the tender documents online, Applicants are required to pay the tender documents fees to HSAMB through RTGS/NEFT in favour of Executive Engineer (E), HSAM Board, Panchkula Account No. 004301031318, IFSC Code – ICIC0000043, MICR Code 160229002 in ICICI Bank at Showroom no. 6, Sec – 11, Panchkula, Haryana.

4 Set up of machine:

In order to operate on the electronic tender management system, the user's machine is required to be set up. A help file on setting up of the system can be obtained from M/s Nextenders (India) Pvt. Ltd. or can be downloaded from the home page of the website - <http://hsamb.gov.in> and <https://hsamb.haryanaeprocurement.gov.in>

5 Online Viewing of Detailed Notice Inviting Tenders:

The Applicants can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the electronic tendering system on the HSAMB's website - <http://hsamb.haryanaeprocurement.gov.in>.

6 Download of Tender Documents:

The tender documents can be downloaded from the Electronic Tendering System through the Portal <http://hsamb.haryanaeprocurement.gov.in>.

7 Key Dates:

The Applicants are strictly advised to follow dates and times as indicated in the Notice Inviting Tenders. The date and time will be binding on all the Applicants. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the Notice Inviting Tenders.

8 Proposal Preparation (Technical & Financial) and Submission of Proposal Seal (Hash) of online Bids:

Submission of bids will be preceded by submission of the digitally signed Proposal seal (Hash) as stated in the time schedule (Key Dates) of the Tender.

9 Submission of actual online Proposals:

Applicants have to submit their Proposals online and upload the relevant documents for which they generated the hash at the stage of hash generation & submission. The process is required to be completed within the date and time as stated in the Notice Inviting Tenders (Key Dates). The electronic Proposals of only those Applicants who have submitted their bid seals (Hashes) within the stipulated time, as per the tender time schedule (Key Dates), will be accepted by the system. The Applicant who does not submit its bid seal (Hash) within the stipulated time will not be allowed to submit its Proposal.

Note:-

Applicants participating in e-tendering shall check the validity of their Digital Signature Certificate before bidding in the Tenders floated online at e-tendering portal of HSAMB website <http://hsamb.haryanaeprocurement.gov.in>