

From

The Chief Administrator,
Haryana State Agricultural Marketing Board,
Panchkula.

To

1. The Zonal Administrator,
HSAM Board,
Gurgaon
2. The Chief Engineer-I,
HSAM Board,
Panchkula.
3. The Superintending Engineers,
HSAM Board,
Gurgaon, Karnal, Panchkula, Hisar, Pipli, Q.C (HQ)

Memo No. ME-I-A-V-2015/ 83690 - 97
Panchkula dated 28-08-15

Sub: Checking of Basic amenities in the Mandis and preparation for Kharif Procurement-2015.

The Kharif Procurement Season-2015 is commencing from 15th September, 2015. Therefore the following officers are hereby deputed to check the basic infrastructure facilities in the mandies. They will also check the recording of arrivals, arrangements for cleanliness, weighing, stacking and lifting of agricultural produce in the mandis.

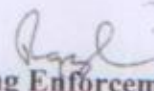
Sr.No.	Name of the officers	Districts
1	i. Sh. Ashok Kumar Garg, HCS, ZA Gurgaon ii. Sh. Shailesh Verma, DMEO Bhiwani	Kaithal, Jind
2	i. Sh. Sunil Sharma, ZMEO Rohtak ii. Sh. Raj Kumar, DMEO Jhajjar.	Sonepat, Panipat
3	i. Sh. N.S. Kundu, Chief Engineer ii. Sh. Rajiv Chaudhary, DMEO, Kurukshetra	Ambala, Y. Nagar
4	i. Sh. Lakshman Dass, S.E.(QC) ii. Sh. Sourabh Choudhary DMEO, Ambala	Fatehabad, Sirsa
5	i. Sh. Satinder Singh, S.E. Gurgaon ii. Sh. Dharm Pal Bamboo, Gurgaon	Palwal, Faridabad, Gurgaon, Mewat, Rewari, Mohindergarh
6	i. Sh. Ishpal Chauhan, S.E. Pipli ii. Sh. Ajay Sheoran, DMEO Rewari	Karnal, Kurukshetra
7	i. Sh. Yogender Singh, S.E. (E), Panchkula	Panchkula
8	i. Sh. D.K. Garg, S.E. Hisar ii. Sh. Madhan Lal Sihag, DMEO, Sirsa	Bhiwani
9	i. Chetan Parkash, S.E. Panchkula ii. Ramesh Godara, DMEO Fatehabad	Rohtak, Jhajjar

through e-Mail

All the XENs and the Secretaries of Market Committees are directed to provide full assistance to these committees. The committees shall ensure the compliance of instructions issued vide letter No. ME-I-A-II-2015/77557-694 dated 14.08.2015 (copy enclosed). The above teams are directed to visit the earmarked areas from 7th September to 11th and submit their report specially regarding preparation of mandis and basic facilities therein by 14th September, 2015 evening positively through email at the address officemado@yahoo.in & mcellhsamb@yahoo.com. The Secretary Board and the CMEO Board will also check the mandis randomly for the purpose.

DA: As above

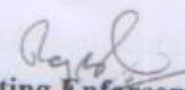
CR. No - 244


Chief Marketing Enforcement Officer
For Chief Administrator

Endst. No. ME-I-A-V-2015/ 83690-871 dated: 28-08-15

A copy of the above is forwarded to the following for information and necessary compliance.

1. All the above officers for necessary compliance.
2. All the SEs, XENs, ZMEOs, DMEOs and the Secretary-cum-Executive Officers, Market Committees.
3. The PS to CA & PA Secretary HSAM Board Panchkula.


Chief Marketing Enforcement Officer
For Chief Administrator

IMMEDIATE/MOST IMPORTANT
PROCUREMENT OF KHARIF CROPS

From

The Chief Administrator,
H. S. A. M. Board,
Panchkula.

Circular No. 223

To

All the ZAs, ZMEOs, DMEOs and
the Executive Officer-cum-Secretaries,
Market Committees in the State.

Memo. No. M.E.-I-A-II-2015/ 77557 - 694
Panchkula, dated the 14/8/15

Sub: -Procurement of Kharif crops-Arrangement thereof.

As you are aware that Kharif Procurement Season is commencing from the second week of September. You are, therefore, directed to take the following steps in order to ensure proper procurement of **Kharif** crops. All the addressees must read these instructions carefully, since their compliance shall be closely monitored by the Chief Administrator himself.

1. ENFORCEMENT

1. You will ensure that the auction is conducted twice in a day i.e. at 10.00 A.M. and 3.00 P.M. The auction should be conducted from both the sides of the mandi simultaneously at both the timings.
2. The field offices of ZA, ZMEO, DMEO and Market Committees will remain open on all the holidays i.e. Saturday/Sunday and Gazetted holidays, during the Paddy/Cotton procurement season. The staff of the Market Committee shall remain present in the mandi round the clock and will not leave the headquarter without prior permission of the D.M.E.O concerned. The movement register of all the employees of Market Committee shall be maintained meticulously.
3. Gate pass for arrival of Paddy, Cotton & Bajra etc should be properly issued at the gate and proper entries be made in the 'H' register.

4. Daily dispatch of purchased quantity of Paddy and Cotton etc will be ensured by you so that adequate space is available in the mandi for unloading of fresh crops. You will remain in touch with the procuring agencies/ nodal agencies and Distt. Administration and also in touch with the Board Administration regarding lifting of the Paddy and Cotton etc.
5. The mandis should be cleaned thoroughly after procurement operations at the end of each day in addition to the existing cleanliness measures.
6. The Market Committee shall maintain its own stacking register of stored agricultural produce by the agencies /dealers in the notified market area. If any Agency wants to store on open plinth or covered shed proper agreement must be executed with the concerned agencies before allowing to stack the agricultural produce.
7. You should ensure that the weight of the Paddy and other crops is recorded in words only and not in figures in 'H' register of Market Committee and Arhtias.
8. You will ensure your presence in the rejection committee at the time of rejecting any heap of Paddy/Cotton by the procuring agency on being found below the fixed standards and should take remedial measures so as to ensure that the farmers are not harassed/harmed.
9. You will further ensure the entry of heaps of Paddy in the PR-I register of the Food & Civil Supplies Department/ procuring agency. All the registers maintained on this account are signed and 'H' register of the Market Committee/dealer should tally daily under the signature of the mandi staff. There should be no entry after the close of auction in the Auction Register.
10. You should also ensure that no dealer shall use electricity from the street light of the Market Committee. Such violation, if found, must lead to suspension of the licence of the dealer.
11. You are also advised to ensure that the Sale/purchase of Paddy /other crops shall not be allowed outside the mandi complex i.e. in Rice Mills etc. unless authorized by the H.Q.

2. ARRANGEMENT

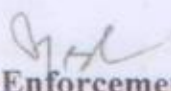
1. The agricultural produce should be cleaned properly before putting to auction.
2. You should ensure that remedial measures for loose and long electric wires of electric jharnas are taken to avoid any accident.
3. The Market Committee should keep the moisture meter already provided in good condition and it should be kept at a proper place duly declared in the mandi.
4. It may be ensured that all the basic amenities/public conveniences including light and drinking water are available in the mandi. In case any water cooler requires repair or replacement, it should be arranged immediately and there should be no complaint.
5. No officer/official of the Paddy/Cotton procuring agency shall procure the un-cleaned heaps lying in the Mandi.
6. It should be ensured that electricity is available in the mandis at least from 10.00 A.M. to 6.00 P.M. daily so that the electric jharnas/power machines may remain operative and cleaning of the agricultural produce is ensured to enable farmers to get remunerative price of their produce.
7. Arhtias working in the Principal Yard/Sub Yard or Purchase Centre should arrange for adequate quantity of electric jharnas/ power machine, tarpauline, polythene covers and wooden crates. Any damage caused to the food grains due to rain etc. will be the responsibility of the Arhtia concerned.
8. The main entry and exit point of the mandi should be proper and if any repair is required, the same may be carried out immediately so that there is no inconvenience to the farmers/traders. Repair, if any, required should be got done immediately with the help of concerned Executive Engineer.

You will contact the procuring agency not to deliver bardanas to the arhtiyas in advance and get help from the concerned nodal agency in this regard i.e. Food & Supplies Department, if required.

It should be ensured that the stocks of all the Rice Sheller,

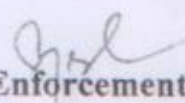
of the Kharif Procurement Season of Paddy, Cotton and Bajra etc., to ensure that there is no evasion of market fee. The reports of stock checking should be sent to this office before the start of season i.e. 30th August, 2015 positively.

These instructions should be complied with meticulously. Any laxity will be viewed seriously.


**Chief Marketing Enforcement Officer
for Chief Administrator**

Endst.No. M.E.I-2015/ 77695-176 Dated 14-08-15

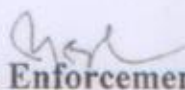
1. A copy is forwarded to The PS to the Addl. Chief Secretary to Govt. Haryana Agriculture Department for kind information of the ACS (Agri) please.
2. A copy is also forwarded to the PS to Addl. Chief Secretary to Government Haryana, Food & Supplies Department for kind information of the ACS (F&S) please.


**Chief Marketing Enforcement Officer
for Chief Administrator**

Endst.No. M.E.I-2015/ 77697-864 Dated 14-08-15

A copy is forwarded for information and necessary action to the Following:-

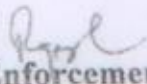
1. The Director General, Food & Supplies Department, Haryana Chandigarh. He is requested to issued further necessary directions to all the procurement agencies.
2. All the Deputy Commissioners in the State.
3. All the Administrators, Market Committees in the State.
4. The Chief Engineer-I & II, all the Superintending Engineers and Executive Engineers in the State for compliance of the issues related to them. They XENs shall remain in constant touch with the Secretaries, Market Committees and the DMEOs in this regard.


**Chief Marketing Enforcement Officer
for Chief Administrator**

Endst.No. M.E.I-2015/ 77869 - 76 Dated 14/8/15

A copy is forwarded to the following for information and necessary action:-

1. The Managing Director, HAFED, Panchkula.
2. The Managing Director, Haryana Warehousing Corporation, Panchkula.
3. The Managing Director, CONFED, Chandigarh.
4. The Senior Regional Manager, F.C.I., Haryana Region, Sector-4, Panchkula.
5. The Managing Director, Haryana Agro Industries Corporation Limited, Chandigarh.
6. The Managing Director UHBUN, Sector-6, Panchkula
7. The PS to CA/Secretary, HSAM Board, Panchkula.


Chief Marketing Enforcement Officer
for Chief Administrator